



SOUTHWEST VEGETATION
MANAGEMENT ASSOCIATION

SWVMA Board Meeting
Friday, August 9, 2019 12:00PM-2:00PM
Conference Call
1-866-740-1260/Code 3869413#

Agenda/Minutes:

1. Introductions/Roll Call/Call to Order (12:09pm; call to order)
 - a. Michael Drios, President (couldn't join)
 - b. Tom Ohmart, Vice President (called in)
 - c. Kyle Seisinger, Treasurer (called in)
 - d. Eleanor Gladding, Secretary (called in)
 - e. LeRoy Brady, Past President (couldn't join)
 - f. Jeff Conn, Board Member (couldn't join)
 - g. Molly McCormick, Board Member (couldn't join)
 - h. Kim Franklin, Board Member (called in)
 - i. Kristin Haskins, Board Member (called in)
 - j. Lee Olinger, Board Member (called in)
 - k. Dan James, Board Member (couldn't join)
 - l. Elise Gornish, Representative to NAIPPC (couldn't join)
 - m. Kristin Gade, Web committee (couldn't join)
2. 2019 Conference Planning Discussions
 - a. Eleanor's thoughts: it would be disappointing for our members not to have this conference; she has commitment from SWCA to help but needs a list of items and some sort of time allocation needed to get approval
 - b. Kyle's thoughts: we need to publish call for abstracts ASAP to see what we can get; he is willing to train with Kris G. to handle the on-line registration efforts; he can handle the CEUs;
 - c. Kim's thoughts: cannot do any logistics because over committed for next two months; if we pull this off, it would put a burden on a few people; she asked about why members would be upset is we didn't have it—Eleanor and Tom indicated that our members depend on this meeting for CEUs and the roadside information; tribal members, etc.
 - d. Kris H. thoughts: she's put in enough leg work already and would like to see it go through; hard part, the venue, done; get call for abstracts out ASAP; due to meeting location and topic, we should have trouble be getting abstracts; she has a draft schedule; need a timeline and to meet frequently
 - e. Lee's thoughts: unfamiliar with this planning but could help with vendors and sponsors, so if he gets guidance, he could help
 - f. Tom feels that with everyone's commitment
 - g. Lee, Mike, Eleanor: sponsors/vendors
 - i. Provide option by sponsor level for them to do a 5- or 15-minute talk about their company and what they do
 - h. Tom, Eleanor: door prizes/raffle items/speaker gifts
 - i. Eleanor will help Kyle and Tom get access to Drop Box.
 - j. Venue: Kris H. will commit to seeing that through; Tom will help
 - k. Abstracts: Eleanor and Kris H. to assist; what due date to use on the call for abstract—Wed Sept 18th; make it be 20 min talks with 10-minute question period or a 45 min talk with 15 min question session; then pick keynotes from there; Kris H. has ideas for keynote; EG will send email to board members of suggestions on keynote speaker for Kris. H.; any local government speakers to welcome the group? Possibly a city official—recent wildfires in FLG area; Lee brought up an idea of a speaker talking about what is being done now and what plans are in the works and how



SOUTHWEST VEGETATION
MANAGEMENT ASSOCIATION

SWVMA Board Meeting
Friday, August 9, 2019 12:00PM-2:00PM
Conference Call
1-866-740-1260/Code 3869413#

- citizens can get involved; Kim thinks a FLG Watershed Project rep talk would be good; consider a panel discussion on this topic
- i. Agenda: Kris H. has started base on the last year's schedule
 3. Acceptance of last meeting minutes from 06/03/19 (Kyle motioned; Kris 2nd; all in favor; motion passes)
 4. Treasurer's Report/Updates
 - a. Since last meeting; two transaction; PO Box fee; PayPal deposit—found missing money; balance \$22,415.16
 - b. Any grant applications requesting money? No
 - i. What level should we subsidize participation since NAU is there?
 1. \$75 student price
 2. \$225 early bird
 3. \$275 reg
 4. Student scholarships available with work for waiver; define clearly and make it first come first serve; 5 people
 5. Kyle finally got the debit card, so he can help pay for items for conference
 5. Secretary's Report/Updates
 6. Strategic Plan Discussions
 - a. When will we get back to this? Later Should it be part of the conference? No
 - b. Main goal will be to add which goals to assign action plans and dates to at least one goal.
 - c. Think about people we can recruit for board members and/or committee members.
 7. Next Meeting
 - a. Our next meeting is scheduled for Tuesday, August 20, 2019 from 1-3pm in Flagstaff at the ADOT Flagstaff Office 1851 S Milton Rd, Flagstaff, AZ 86001. Include a conference call. Kris to check and see if venue can get us samples to try and know pricing.
 - i. Everyone please try to maintain e-communications until the next meeting
 - ii. Get abstracts posted ASAP
 - iii. Next meeting on the 30th after that to doing additional tasks
 - iv. Then another meeting on Sept 18th to see what abstracts we have to go with
 - v. Do Doodle poll for next meeting times
 - b. Discuss if this meeting will stay the same date and time.
 8. Adjourn (1:29pm)